



THE HARBOR – EXECUTIVE STEERING COMMITTEE

Juvenile Assessment Center Minutes

September 27, 2017 – 1:00 PM

DJJS Zenoff Conference Room

Las Vegas, NV 89101

Minutes taken by Vikki Andrews

Present in Person

City of Las Vegas

Lee Quick, Principal Policy Analyst, Department of Youth Development and Social Innovation

Clark County Department of Juvenile Justice Services

John M. Martin, Director – *Board Member*

Brett Allen, Manager

Cheryl Wright, Clinical Services Manager

Cesar Lemos, Executive Director, The Harbor

Vikki Andrews, Administrative Secretary

Clark County District Attorney's Office

Brigid Duffy, Deputy Juvenile District Attorney and Chair – *Board Member*

Catherine Jorgenson, Deputy Civil District Attorney

Clark County Family Court

Judge William Voy – *Board Member*

Clark County Law Enforcement

Matt McCarthy, Deputy Chief *on behalf of Kevin McMahon, Undersheriff Las Vegas Metro Police Department* – *Board Member*

Robert Hanks, Captain, North Las Vegas Police Department – *Board Member*

Department of Health and Human Services

Ellen Richardson-Adams, Outpatient Administrator – *Board Member*

Workforce Connections

Jim Kostecki, Director – *Board Member*

Present by Phone

Paula Hammack, Interim Director, Department of Family Services-*Board Member*

Dr. Lisa Morris-Hibler, Director, Department of Youth Development and Social Innovation, City of Las Vegas, *Board Member*

Community Guests

Michelle Klem, BoysTown Nevada

Coach John Williams, Iron Sharpens Iron Mentoring

I. Call to Order

Brigid Duffy, Deputy Juvenile District Attorney and Chair called the meeting to order, there was a quorum.

II. Public Comments

None at this time.

III. Approval of April 26, 2017 Minutes

The August 16, 2017 minutes were approved.

IV. Approval of Agenda

The September 27, 2017 agenda was approved.

V. Provider's Luncheon Discussion – Select Date

The Provider's Luncheon is scheduled for Thursday, October 05, 2017 from 11am-2pm held in the Zenoff Conference Room. Invitations were sent out to providers. There is a possibility of five speakers, Commissioner Weekly, Department of Juvenile Justice (DJJS) Director John M. Martin will be speaking, Chair and Deputy District Attorney Brigid Duffy, Barbara Collins who is the principal of the new recovery high school, and possibly Tammy Malich with Clark County School District. Ellen Richardson-Adams asked if donations were needed for the luncheon.

VI. Discuss Potential Additional Partners Including Executive Steering Committee members, Government Entities and Providers

None at this time. This will remain a standing agenda item.

VII. Discuss WestCare's Integration into The Harbor Assessment Model

The Harbor Executive Director Cesar Lemos stated that there have been discussions with WestCare's Bob Vickrey and Darlene (). Their staff are currently in the process of being background checked through employment. Background checks are currently taking roughly six-eight weeks to be returned.

VIII. Discuss Amending Inter-local Agreement to Add Commitment from Entities in Providing Additional Staff

Ms. Duffy states that Clark County School District (CCSD) is the biggest user of The Harbor. CCSD currently has two staff stationed at The Harbor. Ms. Duffy requests to keep this item on the agenda for the next meeting, to discuss with Dr. Tammy Malich, CCSD, if there is an update on her administration providing additional contract staff to The Harbor.

Ms. Duffy asked Ms. Richardson-Adams, Department of Health and Human Services (DHHS), where her department currently stands on their commitment to providing additional staff to The Harbor. Ms. Richardson-Adams states that on their part they need to change the scope. Catherine Jorgenson, Deputy Civil District Attorney, clarified that new signatures will be required.

This item will remain on the agenda for the next ESC meeting.

IX. Discuss Henderson Police Department Inter-local Agreement

Ms. Jorgenson states that because this item is amending the main inter-local, all the different entities will need to sign off on it. It has been sent out to the different entities. There have been a few suggested changes that have been made, and it will be put on the next Clark County agenda. All entities have been instructed to begin the approval process. Once the last entity has signed, it will be official and Henderson Police Department (HPD) will become a member. Ms. Jorgenson adds that they are also in the process of entering into an agreement with WestCare that is authorized through the process of the inter-local. Once that goes through the board, WestCare will also be a member.

This will remain on the agenda for the next ESC meeting.

X. Discuss Consideration of Sub-committee to Address Marketing of The Harbor

Mr. Lemos states that The Harbor has been asked to do community outreach at several events in the month of October. The Harbor will have a table and staff at the events. He states that there have been a lot of requests for The Harbor to speak to the community.

Mr. Martin states that there are some simple things that can be done to market The Harbor better. The Harbor can be added to several websites including Clark County FAQ page, Las Vegas Metropolitan Police Department (LVMPD) website, District Attorney website, and several other partner websites. Mr. Martin also spoke with Eric Pappa, Public Information Officer for Clark County about doing a public service announcement about The Harbor on channel 4. He also would like a professionally scripted commercial that can be ran on news stations. Judge Voy suggests reaching out to Channel 3, Channel 8, etc. Dr. Lisa Morris-Hibler, City of Las Vegas, states that she can get Channel 2 to run the PSA and have it pushed out on their social media website, and city council web pages. Mr. Martin states that he, Mr. Lemos and Cheryl Wright, Clinical Services Manager, DJJS, will need to meet with Mr. Pappa about developing a PSA.

Dr. Morris-Hibler asks if there are magnets available for distribution with The Harbor information on them. Mr. Lemos confirms that we do and they are passed out at community outreach events. Mr. Martin states that Dr. Malich will need to be contacted about getting the magnets to all of the schools in CCSD.

XI. AB395 Funding of \$1.9 Million – Staff Recommendations

- a. **What data will be required to continue the \$1.9million after two years**
 - b. **Scope of Work Proposal**
 - c. **24/hr. model Schedule and start date**
- A. Judge Voy suggests that as far as data, numbers to date will need to be closed out and started over at the time of The Harbor running 24-hours. The difference in data is something that may be needed when trying to get additional funding in the future. Mr. Martin states that there is no data needed for the actual grant, but it is a selling point for legislation. The committee needs to be able to show that with the additional funds they were able to help additional families and the additional money will be used to open a second facility to serve even more families. Ms. Duffy asks that data be broken down by each individual school, and other statistics like suspension from school, etc. Ms. Richardson-Adams suggests that the next piece would be to demonstrate that ask and to identify the gaps that aren't being effectively served within the vicinity. Mr. Lemos will break down the school referrals and add to the report.
 - B. Ms. Duffy asks Brett Allen, DJJS Manager, when RFP raters and reviewers information closes. Mr. Allen states that it closes October 20, 2017. He states that the RFP is done online. There are three raters and it will be a cross section of people in the community. The contract should be in order in January. Mr. Martin points out that some of the funding has been allocated to the new location of the existing Harbor. There are some other expenditures that are needed such as vehicles and office furniture for new site.
 - C. Two staff from WestCare are expected to come online as grave or mid-shift staff. DHHS has committed staff for weekend day shift and swing shift. There are currently interviews being held for part time hourlies, and some are currently in the background check process. Backgrounds have been taking 6-8 weeks which would put The Harbor at the middle of November. Mr. Martin states that people can be approved to start prior if local SCOPE and CANS can be conducted and show cleared. They would be started with the idea that if something more does come back from their full background

check, they would be terminated immediately. Ms. Richardson-Adams updated the committee about caseworker positions stating new positions should be coming online October 01, 2017. She will be receiving a recruitment list shortly. Staff would still need to go through training.

Ms. Duffy stated that at the last meeting there was a question of if someone needed to be P.O.S.T. certified on site. The question was LVMPD be willing to arrest and juvenile and hand them off to a non-P.O.S.T. certified staff. Deputy Chief Matt McCarthy stated that is not required because it would be a call for service if an officer had to return and this is a common practice. He reviewed the LVMPD policy and stated that if they have a youth that will be booked, they will call The Harbor to see if the child fits the criteria. He stated it should be very few and far between that the child would not be accepted at The Harbor. He believes that other jurisdictions may have this issue, and they would have to have a call for service. His recommendation would be that the arresting agency would need to be responsible for picking up that child and booking him or her into juvenile.

XII. Data and Progress Report from The Harbor Executive Director

Mr. Lemos pointed out that there were no referrals from North Las Vegas to The Harbor in the past two months.

- Total Youth Served to Date: 1993
- Total Youth Escalated: 61, 3%
- Gender: 42% Female, 58% Male
- Race: Asian/Pacific Islander 4%, Black 34% Caucasian 30%, Hispanic 28%, Mixed 4%
- Top 5 Zip Codes: 89030, 89101, 89108, 89110, 89115
- Top 5 Offenses: Possession of Marijuana 35%, Battery 22%, Affray/Fighting 21%, Petit Larceny 9%, Possession of Drug Paraphernalia 13%
- Law Enforcement Wait Times : Average 10 minutes
- Youth/Families who qualify for services in September: 128

Deputy Chief McCarthy asks if there is law enforcement increase or decrease or parents seeking out The Harbor that is increasing or decreasing and how it relates to the race demographic. He would like to see who is actually bringing them into The Harbor based on race. He believes it would paint a better picture to show how we are really helping the youth.

Deputy Chief McCarthy wants to know what drives the 3% escalation, and do the offenses correlate with the top five offenses. He would like an analyst to begin to look at the top five offenses to start painting the picture of what is driving these offenses, especially the battery and affray charges. Mr. Lemos states that The Harbor began offering decision making, evidence based conflict resolution, and anger management, and bullying classes. Mr. Martin asks if the names of the kids who escalated are available. If they are available he would like Evelyn (last name unknown) to look through the data to see what the reason for escalation was. Mr. Lemos states that the majority of escalation was youth who were re-arrested, but some did not complete their recommendations. Judge Voy asks if the data has looked beyond the 60-day follow up, but at the entire number of youth served to see how many of those kids have escalated. Mr. Lemos states that because CaseLoadPro is not running yet, that ability is not available at this time. Mr. Martin suggests creating a 10% random sample and putting those youth into FamilyTracs, and following them beyond the 60-day follow up to see what the escalation percentage is.

XIII. Review of Performance Measures

Mr. Lemos wanted to bring this to the attention of the committee to see if the performance measures from The Harbor launch are still relevant or have been met, or if any should be added. He would like to bring them back at the next meeting which would be the one year anniversary of The Harbor. This will be carried over to the next agenda.

XIV. Informational Items

- a. Next meeting October 25, 2017 at 1:00 pm, Zenoff Conference Room, 651 N. Pecos Road, Las Vegas, NV 89101
- b. Mr. Martin asks if WorkForce Connections has resources inside of The Harbor yet, and if any referrals have begun to be made. Jim Kostecki, Director, WorkForce Connections, states that Help of Southern Nevada has been referred. He states that in May or June only two referrals had been made to WorkForce Connections, so there wasn't an immediate need for someone to be housed at The Harbor. Mr. Lemos will look into how many referrals have been made to WorkForce Connections. Mr. Kostecki states that their funding is geared toward out of school youth. Mr. Martin wants to make sure that there is case working from start to finish is, not just case management and the "passing out of business cards". Mr. Kostecki states that WorkForce Connections is now in several libraries in the valley and getting more exposure.

Deputy Chief McCarthy provided a copy of the LVMPD policy to the committee. He states that the policy is in place and does take away some discretion from officers as far as who should be taken to The Harbor. He also states that the Family Justice Center will be opening in November.

Deputy Chief McCarthy adds that he will be retiring in a few weeks and he is unsure at this time who will be replacing him. He states that The Harbor is doing amazing work and he is so glad to be a part of this committee and what they are doing for the community. He states that if there is a place on the committee for a private citizen to help continue with the work, he would be willing to do that.

XV. Public Comments
None at this time.

XVI. Adjournment